



PO BOX 4000
Gippsland Mail Centre
Victoria 3841

Web: www.asic.gov.au

Telephone: 1300 300 630

**Business name renewal notice for
Account Number:
ASIC Key:
Due Date:**

Key Information

- Your business name registration is due for renewal
- Renew by credit card or request an invoice online using 'pay now'
- You should cancel the business name if it is no longer needed

Dear

Your business name registration is due for renewal by . You must renew the registration to continue using this business name and avoid cancellation.

How do I renew?

Pay now is the quickest and simplest way to renew. Simply click the link to renew online:

[Pay now- business name renewals](#)

Then:

1. enter your account number at the top of this notice
2. select a renewal period (1 or 3 years)
3. pay using your credit card or request an invoice.

Need more help?

You can find more information including step-by-step user guides at www.asic.gov.au/bn-renew

Business name no longer needed?

Cancel it through ASIC Connect. To cancel see www.asic.gov.au/bn-cancel

Yours sincerely

A handwritten signature in black ink, appearing to read 'M Boothman', with a long horizontal flourish extending to the right.

Margaret Boothman
Assistant Commissioner, Registry Operations
Australian Business Registry Services
On behalf of the Australian Securities and Investments Commission